

Zoom Tips

1. Set Zoom norms at the start of the semester and revisit them throughout the semester
2. Incorporating a break when the class will run beyond an hour
3. Encourage students to use the chat feature to contribute while I am yapping my mouth.
4. Use “unmutes” in the place of reading a student’s body language
5. If you have a large class, avoid throwing questions for anyone to answer. Come to class with a prepared list of students you will call on for that session.
6. Whiteboarding when you have a collaborative exercise that is appropriate for the tool
 - a. Steps that students should take to view the annotation bar:
 - While viewing a shared screen or shared whiteboard, click **View Options** then **Annotate** at the top.

Instructor's View

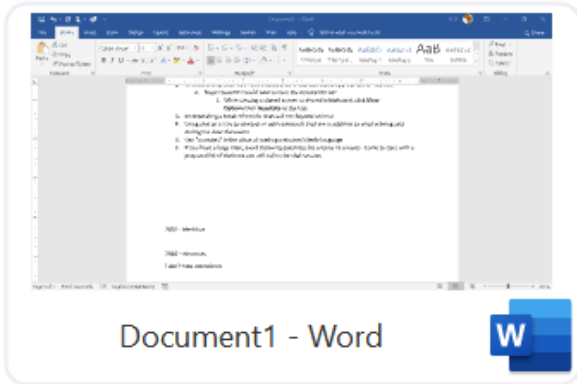
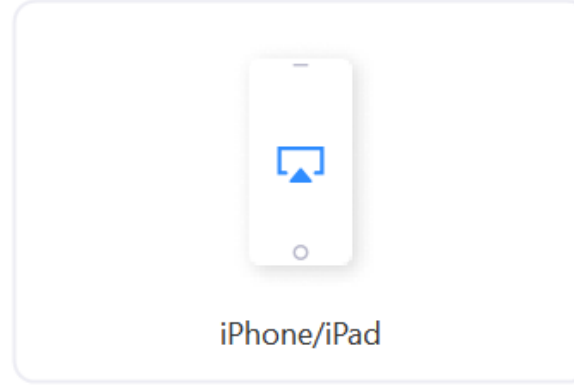
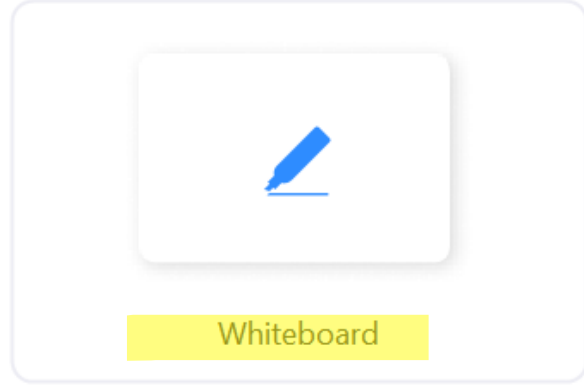
Select a window or an application that you want to share



Basic

Advanced

Files



Share computer sound Optimize Screen Sharing for Video Clip

Share

Student's View

Zoom Meeting

You are viewing Henry S.'s screen

View Options ▾

The image shows a Zoom meeting interface. At the top, there is a status bar with the text "Zoom Meeting" on the left, "You are viewing Henry S.'s screen" in a green box in the center, and "View Options ▾" on the right. A yellow arrow points to the "View Options" button. Below the status bar is a large white rectangular area representing the screen share content, which is currently blank. On the right side of this area, there are two small icons with red slashes, likely representing muted audio or video. At the bottom of the screen is a dark toolbar with several icons: a microphone with a slash, a video camera with a slash, a shield, a group of people icon with a "2", a bar chart, a green square with an upward arrow, a plus sign, a smiley face with a plus sign, and a three-dot menu icon.